



Administrator of the Year Award

The Wayne-Finger Lakes BOCES School Library System is pleased to announce its intention to honor an educational administrator in the Wayne-Finger Lakes region who has contributed to school library media programs and school librarianship.

Criteria

The award will be given to an individual holding an administrative position in an educational setting in the Wayne-Finger Lakes BOCES School Library System area who has made a significant contribution to school libraries and librarianship.

Qualities to consider are:

1. demonstrates policies and procedures that promote the advancement of school libraries and librarianship
2. exhibits educational leadership and a high standard of professionalism
3. initiates positive action and change
4. exercises a high degree of effective interpersonal skills
5. fosters growth of school library media specialists
6. exhibits appropriate support for staff, budget and program
7. exhibits knowledge/understanding of current library practice
8. possesses vision regarding the future trends in school librarianship

Selection

The selection of the award winner will be determined by the Wayne-Finger Lakes BOCES School Library System Administrator of the Year Committee and approved by the System Council. The committee, selected by the School Library System Council Chair, is composed of 5 persons, of whom not more than 2 are current Council members.

Nominating Procedure

Nominations may be submitted by certified school library media specialists and Council members in the Wayne-Finger Lakes BOCES School Library System. A nominee or a nominator shall not be a member of the selection committee. The narrative must be double-spaced on a separate sheet of paper and not to exceed 500 words. **For evaluation purposes, the name of the nominee or the district should not appear in the narrative.** A cover sheet is provided to record the individual's name and district. The specific contribution(s) that the nominee has made toward school libraries and librarianship should be highlighted. **Nominations will remain confidential, will not be returned, and should be received no later than March 24, 2006.** If, in the opinion of the Awards Committee, no worthy candidate is identified, it may recommend that no citation be awarded.

Mail Nominating Form and descriptive narrative to:

Wayne-Finger Lakes BOCES
School Library System - Administrator Award
131 Drumlin Court, Newark, New York 14513-1863

**Nominating Form
Wayne-Finger Lakes BOCES
School Library System
Administrator of the Year Award**

Nominee's Name: _____

Title: _____

Educational Setting or School District: _____

School Name (if applicable): _____

Address: _____

Telephone: _____

Nominator's Name: _____

Educational Setting or School District: _____

School Name (if applicable): _____

Address: _____

Telephone: _____

E-Mail: _____

Nominator's Signature: _____

Narrative

The award is to be granted to an individual(s) at regional, district and/or building levels who has made significant contributions to the field of school librarianship.

1. How does the nominee demonstrate the advancement of school libraries and librarianship?
2. How is educational leadership and a high standard of professionalism exhibited by the nominee?
3. How are positive action and change initiated by the nominee'?
4. How does the nominee exercise a high degree of effective interpersonal skills?
5. In what ways does the nominee foster growth of school library media specialists?
6. Does the nominee exhibit appropriate support for staff, budget and automation?
Illustrate.
7. How does the nominee exhibit knowledge/understanding of current library practices?
8. Is the nominee an educational visionary? Illustrate.