

**Wayne Finger Lakes BOCES**  
**School Library System**  
Council Meeting Minutes  
January 9, 2020

**Attendance:**

Kate Hammill - SLS Director  
Barb Ciambor  
Janelle Deal  
Christine Joslyn  
Stephanie Post  
Andrea Snyder  
Merrilee Witherell  
Karen Woodhouse  
Sharon Zadarlik, SLS

Absent: April Broughton, Dr. Robert Ike

Kate Hammill, SLS Director, called the meeting to order at 8:39 a.m.

**SLS Council & Communication Coordinator Working Agreements**

Last year the coordinators worked with Marla to come to a consensus and develop working agreements. Kate reviewed the working agreements:

- Professional/discreet use of technology
- Respectful listening/engagement
- Encourage constructive problem solving
- Equal opportunity to participate/share
  - District coordinators take info from meetings back to their district to share with peers
- Mindful and present

**SLS Advisory Group Meeting**

Kate welcomed everyone. The By-laws, Plan of Service and description of roles can be found in the Council/Coordinator folder on Google. If you cannot access these documents, Kate can send them. District permissions and Google domain can cause issues. Kate demonstrated how to access the meeting agenda.

There will be a vote to add another person to the Council.

The station rotations will be facilitated by BOCES staff and Danielle Bleacher from Gale. Stacy Merrill will share her work and ideas on setting up makerspaces. Ryan and Sue will speak about going to the next level with Zendesk. The presenter this afternoon is Holly Hibner from ALB, Awful Library Books. Public librarians will be attending the workshop.

Everyone introduced themselves.

Olivia Schauf stated that the bees are doing good.

Andrea Snyder spoke on library advocacy and library funding. There is a bill that requires all districts to have a Library Media Specialist in both elementary and secondary schools.

The minutes from the September 25, 2019 meeting were approved. Merrilee Witherell motioned to approve the minutes and Nancy Galusha seconded the motion.

Kate stated she was looking into expanding Council by one member. Currently on Council there is an administrator, Dr. Ike; a representative from FLCC, April Broughton; a representative from RRLC, Barb Ciambor; a representative from PLS, Andrea Snyder; 2 elementary, 2 secondary and 1 K-12 librarian. Kate would like a representative from the Curriculum Director group. Council voted on adding a person to Council resulting in 7 in favor and 0 not in favor. If anyone knows someone who may be interested in working with the Council group, please let Kate know.

BOCES Esport is in pilot, Michele Sullivan oversees esports. If anyone has questions on how to support esports, contact Michele.

The annual report is complete, the next step is it gets reviewed and approved. The annual report contains required information including how the funds from NYSED were spent.

BOCES now has a working cafeteria, the food for the meeting was catered by the Orchard Cafe.

There is information on the Roles of a School Librarian. Kathy Lepkowski asked if there are any fliers on this, Kate will send out a shorter version.

The 2020 census fliers are coming out in March with the URL to complete the census digitally. Access to wifi and broadband isn't always available; this questions supporting the census completion. Kate is sharing info to the superintendents and census group.

Teachingbooks is purchased regionally, working to bring this resource into the Follett catalog for those in the consortium. Kate displayed test sites for Teachingbooks in Follett. She is looking at TeachingBooks as a catalog enhancer. It can be opened to students in the future, will follow up with an email.

Flocabulary has been bought out by Nearpod. Flocabulary can be purchased in the 20-21 school year through EduTech.

Sharon is the process of working on database order forms for the 20-21 school year.

Looking at a new movie streaming service for K-12, more to come.

Kate is working with Arts and Ed Coordinator Mary Harvey and with Project Look Sharp, focusing on the Media Library. Looking to do a collaborative professional development workshop on May 21<sup>st</sup>

Bringing Jennifer LaGarde to the region to do a workshop on June 11<sup>th</sup>.

Merrilee Witherell spoke on 5-Systems and the pickup and delivery of ILL's. She asked if there is any chance for something else in the future.

Kate stated that SLS has a courier from RRLC, there is no control over their route and who they deliver to or pick up from. Hoping to strengthen ILL's within our own system. She is looking into implementing ILL's within Follett, this will make ILL's more efficient.

Kate is thinking about how we can support more digital ILL's. OverDrive can be a solution to these needs. There are a lot of different lending models out there. A way to supplement ILL's is through your advantage collection.

Meeting was adjourned at 9:28 am.