

WAYNE-FINGER LAKES BOCES
Business Office
131 Drumlin Court
Newark, NY 14513-1863

THIS MUST BE COMPLETED TO PROVIDE US WITH YOUR ATI PAPER/PENCIL ID:

PLEASE ENTER YOUR ATI
PAPER/PENCIL ID NUMBER HERE



Paper Pencil ID #	A								
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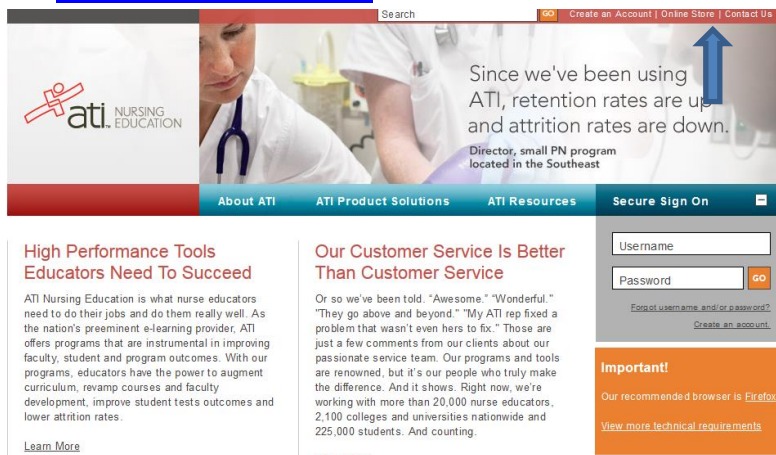
Last Name: _____

First Name: _____

User Name		Password	
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How to Create an Account on ATI

1. Go to www.atitesting.com and click on the “Create an Account” tab in the upper right



2. Create your own username and password. Add an Email address that you regularly use and have access to:

Sign In Info

[CLOSE](#) [Create Ac](#)

Required*

Username*

Letters, numbers, _@..

! Username required.

Password*

Must contain 6-16 characters, 1 uppercase letter, 1 number, no more than 2 repeated characters.

Confirm Password*

Email Address*

Confirm Email Address*

3. Be sure to select “WFL BOCES” as your Institution.
4. Click “non-degree seeking”.
5. Fill in the rest of the remaining fields and click to “finish”.

STUDENT: _____		PHONE NUMBER: _____	
NAME ON CARD (IF DIFFERENT): _____			
ADDRESS: _____			
Street		City	State Zip
CARD TYPE: <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER			
Account Number	<div style="border: 1px solid black; width: 150px; height: 20px; display: flex; align-items: center; justify-content: space-between;"><div style="width: 100%;"></div></div>	Expiration Date	Month <div style="border: 1px solid black; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center;"> </div> Year <div style="border: 1px solid black; width: 20px; height: 20px; display: flex; align-items: center; justify-content: center;"> </div>
Amount \$	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: space-between;"><div style="width: 100%;"></div></div>	Security Code	<div style="border: 1px solid black; width: 60px; height: 20px; display: flex; align-items: center; justify-content: space-between;"><div style="width: 100%;"></div></div>
COURSE: TEST FEE		LOCATION: NEWARK	INVOICE NUMBER: _____
SIGNATURE: _____		DATE: _____	
<input type="checkbox"/> PHONE REQUEST: Operator _____			
BUSINESS OFFICE USE ONLY		<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Accepted <input type="checkbox"/> Denied Date: _____</div><div>Staff Initials: _____</div></div> <div style="margin-top: 5px;">Credit Card Authorization # : _____</div>	

If you would like to pay using a credit or debit card, please complete the above form. Please print the requested information, write legibly and double-check your card information.

NOTICE OF NON-DISCRIMINATION

It is Wayne-Finger Lakes BOCES' policy to provide for and promote equal opportunity in education and employment. Wayne-Finger Lakes BOCES does not discriminate, in its programs and activities, against: (i) any student or any candidate for admissions (or parent of any such student or candidate); (ii) any employee or applicant for employment; or (iii) any third party, on the basis of actual or perceived race, color, national origin, sex, disability, or age; and, it provides equal access to its facilities to the Boy Scouts and other designated youth groups. Further, Wayne-Finger Lakes BOCES does not discriminate on the basis of religion or creed, religious practice, ethnic group, weight, sexual orientation, gender, military status, genetic status, marital status, domestic violence victim status, criminal arrest or conviction record, or any other basis prohibited by state or federal non-discrimination laws, or unless based upon a bona fide occupational qualification or other exception.

Inquiries regarding Wayne-Finger Lakes BOCES' non-discrimination policies and grievance procedures or Title IX should be directed to:

Quinn M. Smith,
Director of Human Resources
Administrative Offices,
Regional Support Center
131 Drumlin Court, Eisenhower Building
Newark, NY 14513-1863
Telephone: (315) 332-7282
Email: quinn.smith@wflboces.org



U.S. Department of Education
New York Office
Office for Civil Rights
32 Old Slip, 26th Floor
New York, NY 10005-2500
Telephone: 646-428-3800
Email: OCR.NewYork@ed.gov