

WAYNE-FINGER LAKES BOARD OF COOPERATIVE EDUCATIONAL SERVICES
The Conference Center at Wayne-Finger Lakes BOCES
Newark, NY

REGULAR BOARD MEETING MINUTES FOR MONDAY, FEBRUARY 5, 2018

The Regular Meeting of the Wayne-Finger Lakes Board of Cooperative Educational Services Sole Supervisory District, Ontario, Seneca, Yates, Cayuga and Wayne Counties, was held Monday, February 5, 2018 at The Conference Center at Wayne-Finger Lakes BOCES, Gala Room, in Newark, NY.

CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Board President O.J. Sahler.

EXECUTIVE SESSION

Board Members Present: Jeanne Durfee; Michael Ellis; Terrie Meyn; Philip Rose; O.J. Sahler

Board Members Absent: Lynn Gay; Joseph McNamara; Anne Morgan; Nancy Scher

A motion was made by Mr. Ellis and seconded by Mr. Rose to move to executive session for the purpose of the employment history of a particular person or persons, or the appointment, employment or promotion of a particular person or persons; discussion involving proposed, pending, or current litigation

The motion was carried with a vote of 5-yes; 0-no. Time: 6:10 p.m.

Time out of executive session: 7:30 p.m.

REGULAR MEETING

Board Members Present: Jeanne Durfee; Michael Ellis; Terrie Meyn; Philip Rose; O.J. Sahler; Nancy Scher (Skyped from Florida)

Board Members Absent: Lynn Gay; Joseph McNamara; Anne Morgan

Others Present: District Superintendent Scott Bischooping; Associate Superintendent for Instruction Bonnie Lindsay; Assistant Superintendent for Administration Keith Henry; Director of Human Resources Quinn Smith; Assistant Superintendent for School Improvement, Marla Iverson; Director of K-12 Instruction Erin Fairben; Assistant Director of K-12 Instruction Michele Sullivan; Director of EduTech Camille Sorenson; Director of Communications Shannon Marshall; Dan White, Superintendent of Monroe One BOCES; Board Clerk Cindy Murray; NEC Principal Elise Comella; James Buck, President of Educators' Association; Tim DeLucia, Victor Board Member; David Landon, Pal-Mac Board Member

The regular meeting reconvened at 7:36 p.m.

PLEDGE OF ALLEGIANCE

President Sahler led the Pledge of Allegiance.

WELCOME AND INTRODUCTIONS

President Sahler welcomed everyone to the meeting.

President Sahler introduced Dan White who will serve as our Interim District Superintendent starting on February 6, 2018.

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BOARD CERTIFICATE OF APPRECIATION

A Certificate of Appreciation will be presented to Ron Lukaszczyk next week for his volunteer service at the Regional Support Center.

PUBLIC COMMENT - None

APPROVAL OF THE AGENDA

A motion was made by Mr. Ellis and seconded by Ms. Durfee to approve the agenda as written.

The motion was carried by a vote of 6–yes; 0-no.

APPROVAL OF THE MINUTES – Regular Board Meeting of January 9, 2018

A motion was made by Mr. Rose and seconded by Mr. Ellis to approve the regular board meeting minutes of January 9, 2018 as written.

The motion was carried by a vote of 6-yes; 0-no.

EDUCATIONAL PRESENTATION – None this month due to the absence of several board members.

REPORTS AND CORRESPONDENCE

Board Members - None

Board Committee Reports

Ms. Durfee reported that the Policy Committee met tonight before the board meeting. There will be no committee meeting next month.

Four County School Boards Report

A discussion was held regarding Four County School Boards Association. Ms Meyn reported than an audit was completed but no report has been received to date. She also reported that a request was made for officer candidates. The search committee will be meeting for the first time on February 6 to start the process for looking for a new Executive Director.

Correspondence - None

Cabinet Report – Scott Bischooping

- Board Presentations – An update was given regarding board presentations: Wayne CSD was held on January 11. Board members spoke highly of the meeting at Wayne Tech & Career Center on January 4. The next board meeting visit is planned for March 8 at Seneca Falls.
- FLASHP Challenge – Shannon Marshall gave an update on the FLASHP (Finger Lakes Area School Health Plan) 10 Day Challenge.
- BOCES Advocacy Day – Scott reported that Wednesday, February 28, 2018 is BOCES Advocacy Day. If any of our board members would like to attend, please let us know.

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- Plans for the Annual Meeting – Bonnie reported that a planning committee met recently, and they are excited about this year's Annual Meeting which will be held on April 12th in the Conference Center. We will be showcasing a variety of our programs.
- 2018-19 Calendar – Scott reported for Quinn. The 2018- 2019 Calendar will be on the March board meeting agenda for approval. Superintendents were involved in drafting the calendar.
- Information on Staff and Students
 - 2018 Casella Scholarships Announced (information is available on our website)
 - Save the Date: WTCC's Open House and Career Fair is scheduled for March 15, 2018

OLD BUSINESS

Policies – Second Reading

A motion was made by Ms. Durfee and seconded by Ms. Meyn to adopt the following policies:

1. P1110 Organization and Authority
2. P1120 Number of Members and Term of Office
3. P1210 Qualifications of Board Members
4. P1312 Duties of the Vice President
5. P1330 Principles of School Board Members
6. P1432 Order of Business at Regular Board of Education Meetings
7. P1434 Quorum
8. P1510 Use of Parliamentary Procedure
9. P1550 Orienting New Board of Education Members
10. P1571 Advisory (Ad Hoc) Committees
11. P6430 Child Abuse and Neglect/Maltreatment

The motion was carried by a vote of 6-yes; 0-no.

FINANCE

A motion was made by Mr. Rose and seconded by Mr. Ellis to approve the following finance items:

- a. Treasurer's Report for General and Special Aid for Month Ending December 2017 - Routine reports were accepted and placed on file.
- b. Quarterly Reports for FLTCC, WTCC, and Special Education Student Activity Fund Treasurer's Reports for Quarter Ending December 31, 2017 – Routine reports were accepted and placed on file.
- c. Budget Status Reports for General, Administration & Special Aid for Month Ending December 2017 - Routine reports were accepted and placed on file.
- c. Budget Status Reports for General, Administration & Special Aid for Month Ending December 2017 - Routine reports were accepted and placed on file.
- d. Budget Change Summary – Routine report was approved and placed on file.
- e. Routine Action Items
 1. Bid Awards
 - a. WFL 2018-10 Cooperative First Aid Supplies – Awarded to the following vendors based on estimated quantities for WFL BOCES:

| | |
|-------------------|------------|
| Moore Medical LLC | \$5,004.06 |
| Total | \$5,004.06 |

- b. REJECT - E18-1AS for Internet Service Providers – Rejected all bids due to material deviation from specification, lack of ability to provide capacity and pricing.
 - c. WFL 2018-06C Cooperative Paper, Card, Computer, NCR, Misc. & Envelopes - Awarded from 1/31/2018 – 4/30/18 to the lowest responsive and responsible bidder's Economy Paper Co., Inc. of Rochester and W.B. Mason of Rochester for estimated quantities for WFL BOCES in the amounts of \$17,684.61 and \$22,456.64 respectively.
2. Declaration of Assets as Surplus – Declared the BOCES non-computer assets that are no longer usable (list is enclosed in the board packet) as surplus so they can be sold at the on-line auction.

The motion was carried by a vote of 6-yes; 0-no.

PERSONNEL

A motion was made by Mr. Ellis and seconded by Ms. Durfee to approve the following personnel items, with the addition of item 9.d. – Appointment of Interim District Superintendent.

CERTIFIED

Resignations

Allison Hurlbutt, 0.90 FTE Teacher Assistant effective 01/19/2018 for personal reasons.

Maja Rosedale, 1.00 FTE Behavioral Specialist Coordinator-12m effective 02/08/2018 for no reason given.

Stephanie Williams, 0.50 FTE Public Information Coordinator effective 06/30/2018 for other employment.

Appointments

Three year probationary appointment of Jennifer Hunt as 1.00 FTE Instructor Special Education, in the tenure area Education of Children with Handicapping Conditions-General Special Education, effective 03/06/2017 through 03/05/2020 or sooner upon termination by the board. This is a change in probationary appointment from 4 years to 3 years due to prior tenure. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. The current assignment will be at the Midlakes Special Education Center. Ms. Hunt holds Permanent certification in Special Education. Ms. Hunt's annual base salary for the 2017-2018 school year will be Off Step 017 (\$48,953.00).

Four year probationary appointment of Kelli Eckdahl as 1.00 FTE Director of Educational Technology Services, in the tenure area Director of Educational Technology Services, effective 04/01/2018 through 03/31/2022 or sooner upon termination by the board. The current assignment will be at the Regional Support Center replacing Camille Sorenson (retire). Dr. Eckdahl holds Permanent certification in N-6 and School District Administrator. Dr. Eckdahl's annual base salary for the 2017-2018 school year will be \$130,000 prorated. Salary will remain the same effective 07/01/2018 through 06/30/2019.

Four year probationary appointment of Rebecca Mace as 1.00 FTE Instructor Suspension School, in the tenure area Health, effective 02/26/2018 through 02/25/2022 or sooner upon termination by the board. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. The current assignment will be at the Wayne Technical & Career Center replacing Amy Patterson (resigned). Ms. Mace holds Permanent certification in Health, Physical Education and Special Education. Ms. Mace's annual base salary for the 2017-2018 school year will be Off Step 08 (\$46,858.00) prorated.

Four year probationary appointment of Darcy Meyer as 1.00 FTE Teacher of the Visually Impaired, in the tenure area Teacher of the Visually Impaired, effective 03/12/2018 through 03/11/2022 or sooner upon termination by the board. The current assignment will be at the Regional Support Center (new 7/2017 Board). Ms. Meyer holds Permanent certification in Pre-K-6 and Special Education. Ms. Meyer's annual base salary for the 2017-2018 school year will be Off Step 012 (\$52,577.00) prorated.

Four year probationary appointment of Michele Sullivan as 1.00 FTE Director of Shared Services, in the tenure area Director of Shared Services, effective 04/01/2018 through 03/31/2022 or sooner upon termination by the board. The current assignment will be at the Regional Support Center (new 1/2016 Board). Ms. Sullivan holds Permanent certification in Pre-K-6, School District Administrator and School Administrator/Supervisor. Ms. Sullivan's annual base salary for the 2017-2018 school year will be \$125,000 prorated. Salary will remain the same effective 07/01/2018 through 06/30/2019.

Four year probationary appointment of Richard Walker as 1.00 FTE School Business Official, in the tenure area School Business Official, effective 03/19/2018 through 03/18/2022 or sooner upon termination by the board. The current assignment will be at the BOCES as assigned replacing Jay Schickling (resigned). Mr. Walker holds Permanent certification in N-6, Mathematics 7-12 and Technology Education. Mr. Walker's annual base salary for the 2017-2018 school year will be \$85,000.00 prorated.

Temporary appointment of Robert Ficarra as 0.90 FTE Teacher Assistant effective 01/29/2018 through 06/30/2018, or sooner upon termination by the Board. The current assignment will be at the Wayne Technical & Career Center (new 11/2017 Board). Mr. Ficarra is eligible for Level 1 certification in Teaching Assistant. Mr. Ficarra's annual salary for the 2017-2018 school year will be Off Step 20 (\$32,399.00) prorated.

Temporary appointment of Christine Helmer as 1.00 FTE School Social Worker effective 01/08/2018 through 04/02/2018, or sooner upon termination by the Board. The current assignment will be at the Finger Lakes Secondary School replacing Deana Timmerman (leave). Ms. Helmer holds Permanent certification in School Social Worker and holds a Clinical Social Worker License. Ms. Helmer's annual salary for the 2017-2018 school year will be Off Step 03 (\$60,397.00) prorated.

Temporary appointment of Amie Vicki-Bates as 0.90 FTE Teacher Assistant effective 01/29/2018 through 06/30/2018, or sooner upon termination by the Board. The current assignment will be at the Midlakes Special Education Center replacing Kaley Slentz (resigned). Ms. Vicki-Bates holds Level 2 certification in Teaching Assistant. Ms. Vicki-Bates's annual salary for the 2017-2018 school year will be Step 3 (\$24,181.00) prorated.

Temporary Online appointment of Scott Benedict as Online Course Instructor, Project Accelerate, effective 01/15/2018 through 06/30/2018, or sooner upon termination by the Board. Mr. Benedict's Compensation: \$215.00 per student completion of a 20-24 week online course. If the student drops the course prior to completion, the teacher will be compensated at a daily rate of \$1.27. Teachers will be compensated in the month following the course completion or withdrawal. Additional Expenses: Internet Education Instructors will be paid an annual stipend of \$350.00 per teacher for online classroom set up and training as needed during the year. This stipend is to be paid in the month following the teacher's first online student enrollment for the school year, which starts on July 1st.

Temporary Online appointment of Janiece Jackman as Online Course Instructor, Project Accelerate, effective 01/25/2018 through 06/30/2018, or sooner upon termination by the Board. Ms. Jackman's Compensation: \$215.00 per student completion of a 20-24 week online course. If the student drops the course prior to completion, the teacher will be compensated at a daily rate of \$1.27. Teachers will be compensated in the month following the course completion or withdrawal. Additional Expenses: Internet Education Instructors will be paid an annual stipend of \$350.00 per teacher for online classroom set up and training as needed during the year. This stipend is to be paid in the month following the teacher's first online student enrollment for the school year, which starts on July 1st.

Hourly appointment of Mary Hall-Marshall as Instructor Clinical PN Program effective 12/14/2017 through 06/30/2018 or sooner upon termination by the Board. This is a continuation of the current temporary appointment. Ms. Hall-Marshall is eligible for Adult Education certification and holds a Registered Professional Nurse License. The current assignment is at BOCES as assigned. The current hourly rate is \$34.50 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Dorothy Lind as Instructor, High School Equivalency effective 01/01/2018 through 01/31/2018 or sooner upon termination by the Board. This is a continuation of the current temporary appointment with a change in end date from 12/31/2017 to 01/31/2018 or sooner. Ms. Lind is eligible for Adult Education certification. The current assignment is at BOCES as assigned. The current hourly rate is \$25.00 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Adelle Miller-Wadsworth as Speech Therapist effective 01/30/2018 through 02/14/2018 or sooner upon termination by the Board. Ms. Miller-Wadsworth holds Permanent certification in Speech & Hearing Handicapped. The current assignment is at Midlakes Special Education Center replacing Celina Aldrich (leave). The current hourly rate is \$46.79 per hour. Time sheet to be submitted accordingly.

Additions/Deletions

- + 1.00 FTE Human Resources Manager, BOCES as assigned
- + 1.00 FTE Instructor Practical Nursing, BOCES as assigned
- + 0.90 FTE Teaching Assistant, NEC (BVTOO)
- + 0.90 FTE Teaching Assistant, RJEC
- + 0.90 FTE Teaching Assistant, WEC

NON-CERTIFIED

Resignations

Nichole Baker, 0.75 FTE School Aide effective 02/09/2018 for other employment.

Eric DeTaeye, 0.75 FTE School Aide effective 1/29/2018 to accept another position within BOCES.

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Ryan Duke, 0.75 FTE School Aide effective 01/19/2018.

Allison Hurlbutt, 0.75 FTE School Aide effective 1/19/2018 for educational pursuits.

Alexis Uterhardt, 0.75 FTE School Aide effective 01/22/2018 for other employment.

Margaret Wagner, 0.75 FTE School Aide (02) effective 01/05/2018.

Leave of Absence

Eric Hokanson, 1.00 FTE Computer Services Assistant effective 01/08/2018 through 01/07/2019 to accept another position within BOCES.

Amie Vicki-Bates, 0.75 FTE School Aide effective 01/29/2018 through 06/30/2018 to accept another position within BOCES.

Appointments

Permanent appointment of Nichole Baker, 0.75 FTE School Aide effective 02/06/2018. The current assignment is at the Red Jacket Education Center. Ms. Baker's annual salary for the 2017-2018 school year will be Step 5 (\$13,244.25). This is a change in civil service status from probationary to permanent.

Permanent appointment of Mary Mc Grath, 0.75 FTE School Aide effective 01/07/2018. The current assignment is at the Finger Lakes Secondary School. Ms. Mc Grath's annual salary for the 2017-2018 school year will be Step 8 (\$13,591.50). This is a change in civil service status from probationary to permanent.

Permanent appointment of Trisha Simmons, 0.75 FTE School Aide effective 01/24/2018. The current assignment is at the Midlakes Special Education Center. Ms. Simmons's annual salary for the 2017-2018 school year will be Step 2 (\$12,595.50). This is a change in civil service status from probationary to permanent.

Permanent appointment of Vicki Sosnowski, 1.00 FTE Account Clerk Typist effective 01/22/2018. The current assignment is at the Regional Support Center. Ms. Sosnowski's annual salary for the 2017-2018 school year will be Step 15 (\$33,255.00). This is a change in civil service status from probationary to permanent.

Probationary appointment of Shane Collins as 0.75 FTE School Aide effective 01/29/2018. The current assignment is at the Red Jacket Education Center. Mr. Collins's annual salary for the 2017-2018 school year will be Step 9 (\$14,026.50), prorated.

Probationary appointment of Jennifer Duke as 0.75 FTE School Aide effective 01/22/2018. The current assignment is at the Red Jacket Education Center (new 2/2018 Board). Ms. Duke's annual salary for the 2017-2018 school year will be Step 9 (\$14,026.50), prorated.

Probationary appointment of Robert Harris III as 1.00 FTE Laborer effective 01/16/2018. The current assignment is at the Regional Support Center (new 2/2018 Board). Mr. Harris III's annual salary for the 2017-2018 school year will be Step 3 (\$25,543.00), prorated.

Probationary appointment of Eric Hokanson as 1.00 FTE Sr. Application Support Services Assistant effective 01/08/2018. The current assignment is at the Regional Support Center (new 11/2017 Board). Mr. Hokanson's annual salary for the 2017-2018 school year will be Step 0 (\$44,714.00), prorated.

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Probationary appointment of Jaycie Howard as 0.75 FTE School Aide effective 01/18/2018. The current assignment is at the Midlakes Special Education Center replacing L. Pollot (resigned). Ms. Howard's annual salary for the 2017-2018 school year will be Step 6 (\$13,437.00), prorated.

Probationary appointment of Blake Morrison as 0.75 FTE School Aide effective 01/23/2018. The current assignment is at the Red Jacket Education Center replacing L. Isaac (resigned). Ms. Morrison's annual salary for the 2017-2018 school year will be Step 2 (\$12,595.50), prorated.

Probationary appointment of Kassandra Norrison as 0.75 FTE School Aide effective 01/22/2018. The current assignment is at the Red Jacket Education Center replacing M. Wagner (resigned). Ms. Norrison's annual salary for the 2017-2018 school year will be Step 2 (\$12,595.50), prorated.

Probationary appointment of Rachel Olson as 0.75 FTE School Aide effective 01/09/2018. The current assignment is at the Midlakes Special Education Center replacing L. Watson (resigned). Ms. Olson's annual salary for the 2017-2018 school year will be Step 7 (\$13,631.00), prorated.

Probationary appointment of Courtney Simpson as 0.75 FTE School Aide effective 01/22/2018. The current assignment is at the Midlakes Special Education Center replacing L. Higgins (transfer of students). Ms. Simpson's annual salary for the 2017-2018 school year will be Step 3 (\$12,806.25), prorated.

Probationary appointment of Cody Traber as 1.00 FTE Account Clerk Typist effective 02/05/2018. The current assignment is at the Regional Support Center replacing A. Spader (retired). Mr. Traber's annual salary for the 2017-2018 school year will be Step 5 (\$28,256.00), prorated.

Temporary appointment of Steven Young as Student Aide effective 1/9/2018 through 6/30/2018. The current assignment is in the Regional Support Center, EduTech Help Desk. Mr. Young's salary for the 2017-2018 school year will be \$12.00 per hour.

Addition / Deletion of Positions

+ 0.75 FTE School Aide, MEC

+ 1.00 FTE Laborer, RSC

+ 1.50 FTE School Aide, RJEC

JUUL Agreement

Adopted the following resolution:

The Board of Education authorizes the Board President and District Superintendent to sign a JUUL agreement between the Wayne-Finger Lakes BOCES and an employee dated February 5, 2018.

The motion was carried by a vote of 6-yes; 0-no.

Resolution for Scott Bischooping

A motion was made by Ms. Meyn and seconded by Mr. Rose to adopt the following resolution:

Whereas, Scott Bischooping has faithfully and competently served as the District Superintendent for the Wayne-Finger Lakes BOCES since 2013; and

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Whereas, Mr. Bischooping has indicated his desire to retire from the BOCES at some point in the near future; and

Whereas, searches for District Superintendents can take a considerable amount of time; and

Whereas, Mr. Bischooping has proposed his resignation from the position of District Superintendent effective February 5, 2018, in order to create a vacancy and enable the BOCES to commence the search process for his replacement; and

Whereas, such resignation will result in the appointment of an Interim District Superintendent from another BOCES consistent with NYSED practice to assist the BOCES during the transition; and

Whereas, Mr. Bischooping has agreed to accept the position of Deputy Superintendent in order to (i) provide assistance to the Interim District Superintendent and continued leadership/continuity to the BOCES students, staff and programs during the transition period; and (ii) provide transition assistance to the selected District Superintendent;

Now, therefore, be it resolved by the Board of Education of the Wayne-Finger Lakes BOCES that:

The resignation from the position of District Superintendent submitted by Scott Bischooping and effective February 5, 2018 at 12:00 midnight is hereby accepted;

The position of Deputy Superintendent, pursuant to the responsibilities in the attached job description, is hereby created;

Scott Bischooping is hereby appointed to the position of Deputy Superintendent effective February 6, 2018 at 12:01 a.m.; and

The agreement providing terms and conditions for the employment of Mr. Bischooping as Deputy Superintendent, as attached hereto, is approved; and the President of the Board of Education is hereby directed and authorized to execute such agreement on behalf of the Board of Education and the BOCES.

The motion was carried by a vote of 6-yes; 0-no.

Appointment of Interim District Superintendent

A motion was made by Mr. Ellis and seconded by Ms. Meyn to adopt the following resolution:

Whereas, Scott Bischooping has resigned from the position of District Superintendent for the Wayne Finger Lakes Board of Cooperative Educational Services effective February 5, 2018; and

Whereas, the New York State Commissioner of Education appointed Daniel White, District Superintendent at the Monroe One Board of Cooperative Educational Services, to act as Interim District Superintendent effective February 6, 2018;

Now, therefore, be it resolved that:

The Wayne-Finger Lakes BOCES Board of Education hereby appoints Daniel White as Interim District Superintendent, effective on February 6, as appointed by the Commissioner of Education, until a new district superintendent's contract commences; and

The Wayne-Finger Lakes BOCES will reimburse the Monroe One BOCES for Mr. White's mileage and occasional incidental costs associated with this position.

The motion was carried by a vote of 6-yes; 0-no.

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POLICIES – FIRST READING

The following policies were accepted as a first reading:

- a. P1220 Nomination and Election of Board Members
- b. P1230 Vacancies on the Board
- c. P1310 Powers and Duties of Board Members
- d. P1311 Duties of the President
- e. P1313 Duties of the Clerk of the Board
- f. P1314 Duties of the Treasurer
- g. P1435 Minutes
- h. P1436 Special Meetings of the Board of Education
- i. P1437 Annual Meeting
- j. P1438 Re-Organizational Meeting
- k. P1530 Membership in Associations
- l. P1540 Board Self-Evaluation
- m. P1570 Board Committees
- n. P2130 Crisis Management
- o. P2140 Closing of Schools
- p. P2150 Flag Display
- q. P2210 Visits to BOCES Facilities, Schools and Programs
- r. P2220 Presentation by the Public at Board of Education Meetings
- s. P2221 Public Comment at Board of Education Meetings
- t. P2231 Use of BOCES-Owned Equipment and Other Property by Board of Education Members/Employees
- u. P2310 Public Access to Records
- v. P3130 Conference Attendance by Administrators and Program Staff
- w. P3140 Administrative Interns
- x. P3220 Administrative Councils, Cabinets, and Committees
- y. P3221 Chief School Officers' Council
- z. P3222 Cabinet
- aa. P4220 Applications of State and Federal Funds
- bb. P4230 Acceptance of Gifts, Donations, Grants and Bequests to BOCES
- cc. P5340 Family and Medical Leave Act

Mr. Rose had a question on P1230, and it was decided by the chair of the Policy Committee, Jeanne Durfee, that P1230 will be pulled from the second reading, and the policy committee will re-visit it at one of their upcoming meetings.

ACCEPTANCE OF SINGLE AUDIT REPORT FOR YEAR ENDED JUNE 30, 2017

A motion was made by Mr. Rose and seconded by Ms. Durfee to accept the Single Audit Report for Year Ended June 30, 2017.

ACCEPTANCE OF EXTRACLASSROOM ACTIVITY FUNDS REPORT FOR YEAR ENDED JUNE 30, 2017

Mr. Henry reported there were a few findings but nothing untypical. Ms Durfee said it's an exceptional report.

A motion was made by Ms. Durfee and seconded by Mr. Ellis to accept the extraclassroom activity funds report for year ended June 30, 2017.

The motion was carried by a vote of 6-yes; 0-no.

Approval of Change Order M-021 for HMI Mechanical Systems, Inc.

A motion was made by Mr. Ellis and seconded by Ms. Durfee to approve change order M-021 for HMI Mechanical Systems, Inc. in the amount of \$11,694.00 for piping changes in the Conference Center.

The motion was carried by a vote of 6-yes; 0-no.

OTHER BUSINESS

A motion was made by Mr. Rose and seconded by Mr. Ellis to approve the following:

- a. FLTCC Carpentry and Electrical Trades Programs Agreement
- b. FLTCC Culinary Arts Club Overnight Field Trip
- c. WTCC Culinary Arts Program Overnight Trip

The motion was carried by a vote of 6-yes; 0 no.

PUBLIC COMMENT

Tim DeLucia, Victor School Board Member, thanked Mr. Bischooping for a job well done as District Superintendent. He also welcomed Dan White, Monroe One BOCES, as Interim District Superintendent. Dave Landon, Palmyra-Macedon School Board Member, seconded Tim's comments!

ADJOURNMENT

A motion was made by Mr. Ellis and seconded by Mr. Rose to adjourn the meeting at 8:24 p.m.

The motion was carried by a vote of 6-yes; 0-no.

Respectfully submitted,

Cynthia Murray
Board Clerk