

WAYNE-FINGER LAKES BOARD OF COOPERATIVE EDUCATIONAL SERVICES
The Conference Center at Wayne-Finger Lakes BOCES
Newark, NY

REGULAR BOARD MEETING MINUTES FOR TUESDAY, MARCH 6, 2018

The Regular Meeting of the Wayne-Finger Lakes Board of Cooperative Educational Services Sole Supervisory District, Ontario, Seneca, Yates, Cayuga and Wayne Counties, was held Tuesday, March 6, 2018 at The Conference Center at Wayne-Finger Lakes BOCES, Gala Room, in Newark, NY.

CALL TO ORDER

The meeting was called to order at 6:08 p.m. by Board Vice-President Michael Ellis.

EXECUTIVE SESSION

Board Members Present: Jeanne Durfee; Michael Ellis; Lynn Gay; Terrie Meyn; Anne Morgan; Philip Rose; O.J. Sahler (arrived at 6:39 p.m.)

Board Members Absent: Joseph McNamara; Nancy Scher

A motion was made by Ms. Morgan and seconded by Mr. Rose to move to executive session for the purpose of the employment history of a particular person or persons, or the appointment, employment or promotion of a particular person or persons; discussion involving proposed, pending, or current litigation.

The motion was carried with a vote of 6-yes; 0-no. Time: 6:08 p.m.

Time out of executive session: 7:33 p.m.

REGULAR MEETING

Board Members Present: Jeanne Durfee; Michael Ellis; Lynn Gay; Terrie Meyn; Anne Morgan; Philip Rose; O.J. Sahler; Nancy Scher (Skyped from Florida)

Board Members Absent: Joseph McNamara (participated via conference call, but could not vote)

Others Present: Interim District Superintendent Dan White; Deputy Superintendent Scott Bischooping; Associate Superintendent for Instruction Bonnie Lindsay; Assistant Superintendent for Administration Keith Henry; Assistant Superintendent for School Improvement, Marla Iverson; Director of K-12 Instruction Erin Fairben; Director of EduTech Camille Sorenson; Director of Staff Development Jessica Sheridan; Director of Communications Shannon Marshall; Board Clerk Cindy Murray; e-Learning Director Kelli Eckdahl; Therapeutic Crisis Intervention Coordinator Mary Evans; James Buck, President of Educators' Association; Tim DeLucia, Victor Board Member

The regular meeting reconvened at 7:40 p.m.

PLEDGE OF ALLEGIANCE

President Sahler led the Pledge of Allegiance.

WELCOME AND INTRODUCTIONS

President Sahler welcomed everyone to the meeting.

PUBLIC COMMENT - None

APPROVAL OF THE AGENDA

A motion was made by Ms. Gay and seconded by Ms. Meyn to approve the agenda as written.

The motion was carried by a vote of 8–yes; 0-no.

APPROVAL OF THE MINUTES – Regular Board Meeting of February 5, 2018

A motion was made by Mr. Ellis and seconded by Mr. Rose to approve the regular board meeting minutes of February 5, 2018 as written.

The motion was carried by a vote of 8-yes; 0-no.

EDUCATIONAL PRESENTATION – Therapeutic Crisis Intervention Update

Mary Evans, TCI Coordinator, shared the progress that W-FL BOCES has made regarding the implementation of TCI.

REPORTS AND CORRESPONDENCE

Board Members

Board members Lynn Gay and Anne Morgan reported on their trip to Washington, DC for the Advocacy Institute from February 4-6, 2018.

Board members Mike Ellis, Lynn Gay, Terrie Meyn, and Anne Morgan, along with Deputy Superintendent Scott Bischooping, attended the Capital Conference in Albany from February 11-12, 2018. They reported on their visits with Legislators.

Ms. Morgan read a statement regarding the Romulus School Board and their opposition related to the proposed incinerator project. If anyone wants to write a letter regarding this matter, they can do so.

Board Committee Reports

Mr. Ellis reported that the Buildings and Grounds committee met this afternoon. They plan to tour PTECH in April and Midlakes in June. King & King is working on a 5-year plan for FLTCC and WTCC. The boiler needs to be replaced in the Regional Support Center. The committee will look at their “charge” to see if it needs to be updated.

Ms. Morgan reported that the Evaluation Committee will use last year’s evaluation document. The document will be sent out in April. The Board will meet in May for the District Superintendent’s evaluation. The Board will be using the same document as last year for their self-evaluation.

Correspondence – None

Four County School Boards Association Discussion

Mr. Rose attended the Board of Directors meeting; there was not a quorum present, but they went through the agenda. Financial records were looked at. We had a presentation by Scott Bischooping regarding the search for the Executive Director. The March general membership meeting will be moved to April, and the Annual meeting date will be changed.

Ms. Durfee reported that the By-Laws committee is working on a job description for the new Executive Director.

Mr. Bischooping reported that the following people are on the Search Committee: Sara Bruzee; Suzie Earl; Greg Giles; Robin Johnson; Ron Miller; and Beth Thomas. The position will be posted soon.

Cabinet Report

- Board Presentations – Scott Bischooping reported that he will be visiting Seneca Falls Board Meeting on March 8; Terrie Meyn will be joining him. He will also visit Romulus on March 13 with Anne Morgan, and North Rose-Wolcott on March 28 with Phil Rose.
- WTCC Open House/Career Fair – Erin Fairben reported that the WTCC Open House/Career Fair is being held on March 15. There will be over 74 vendors attending this year.
- Skills USA Competition – Erin Fairben reported that the competition was held at Alfred State. There were 25 students from WTCC and 26 students from FLTCC who competed. They will be recognized at our June board meeting.
- Personalized Learning Conference – Jessica Sheridan reported that we are having a Personalized Learning Conference here at the Conference Center May 16-17. There will be two national speakers, and breakout sessions offered. This will be a great opportunity.
- BOCES Advocacy Day – Scott reported on BOCES Lobby Day in Albany on 2/28/18. Attendees from our BOCES were Scott Bischooping; Bonnie Lindsay; Erin Fairben; Jim Buck; and Greg Rios. We visited five of our legislators. Dan White reported that the legislators are sympathetic to us, and positive revenue projections are better than they were.

OLD BUSINESS

Policies – Second Reading

A slight change in wording was made to P1310. Policy 1313 was pulled so the Policy Committee could take another look at it.

A motion was made by Mr. Ellis and seconded by Ms. Morgan to adopt the following policies:

1. P1220 Nomination and Election of Board Members
2. P1310 Powers and Duties of Board Members
3. P1311 Duties of the President
4. P1314 Duties of the Treasurer
5. P1435 Minutes
6. P1436 Special Meetings of the Board of Education
7. P1437 Annual Meeting
8. P1438 Re-Organizational Meeting
9. P1530 Membership in Associations
10. P1540 Board Self-Evaluation
11. P1570 Board Committees
12. P2130 Crisis Management
13. P2140 Closing of Schools
14. P2150 Flag Display
15. P2210 Visits to BOCES Facilities, Schools and Programs
16. P2220 Presentation by the Public at Board of Education Meetings
17. P2221 Public Comment at Board of Education Meetings
18. P2231 Use of BOCES-Owned Equipment and Other Property by Board of Education Members/Employees
19. P2310 Public Access to Records
20. P3130 Conference Attendance by Administrators and Program Staff

- 21. P3140 Administrative Interns
- 22. P3220 Administrative Councils, Cabinets, and Committees
- 23. P3221 Chief School Officers' Council
- 24. P3222 Cabinet
- 25. P4220 Applications of State and Federal Funds
- 26. P4230 Acceptance of Gifts, Donations, Grants and Bequests to BOCES
- 27. P5340 Family and Medical Leave Act

The motion was carried by a vote of 8-yes; 0-no.

FINANCE

A motion was made by Mr. Rose and seconded by Ms. Durfee to approve the following finance items:

- a. Treasurer's Report for General and Special Aid for Month Ending January 2018 -Routine reports were accepted and placed on file.
- b. Budget Status Reports for General, Administration & Special Aid for Month Ending January 2018 - Recommend routine reports be accepted and placed on file.
- c. Budget Change Summary – Recommend routine report be approved and placed on file.
- d. Routine Action Items
 - 1. Bid Awards
 - a. REJECT - WFL 2018-27 Cooperative Calculators – Rejected all bids.
 - b. WFL 2018-61 Cooperative Custodial Supplies – Awarded the following vendors based on estimated quantities for WFL BOCES for items in SECTION A and to utilize SECTION B vendors should the need arise:

WFL BOCES	
Corr Distributors -	\$856.21
Dobmeier Janitor Supply -	\$2,177.79
Economy Products & Solutions. -	\$527.20
Hill & Markes -	\$92.25
Pyramid School Products -	\$55.95
Regional Distributing -	\$358.90
Sanico, Inc. -	\$271.00
Upstate Facility Solutions -	\$199.33
W.B. Mason -	\$1,910.06
	\$6,448.69

- c. WFL 2018-62 Cooperative Trash Bags – Awarded to the lowest responsive and responsible bidder for estimated quantities for WFL BOCES to Central Poly of Linden, New Jersey in the amount of \$1,971.00 for items in Section A and to utilize Section B vendors should the need arise.
- d. WFL 2018-63 Cooperative Gloves: Cafeteria, Custodial & Medical Bid – Awarded to the lowest responsive and responsible bidder for estimated quantities for WFL BOCES to W.B. Mason Co., Inc. of Rochester, NY in the amount of \$391.96 for items in Section A and to utilize Section B vendors should the need arise.

- e. WFL 2018-64 Cooperative Custodial Paper Products – Awarded to the lowest responsive and responsible bidder for estimated quantities for WFL BOCES, Hill & Markes of Amsterdam NY and W.B. Mason of Rochester, NY in the amount of \$354.00 and \$1,823.20 respectively for items in Section A and to utilize Section B vendors should the need arise through 3/31/2019.
 - f. WFLRFP 2018-71 Internet Access Services –Awarded to Charter Communications Operating, LLC (Spectrum Enterprise) of Rochester, New York for a one year contract beginning July 1, 2018 for 5 Gb each for Newark and LeRoy sites at \$6,413/month each estimated at \$153,912 for the 2018-19 fiscal year.
 - g. WFL 2018-54 Cooperative Roofing Services Bid – Awarded to Elmer W. Davis of Rochester, NY for the lowest percentage rate above the Prevailing Wage Rate for Roofing Services through December 31, 2018.
 - h. WFL 2018-03 Laser Checks & Tax Forms - Awarded to the lowest responsible & responsive bidder meeting specifications of PAD Business Forms of Rochester, NY for the total estimated amount of \$36,256.00; initial contract is through April 30, 2019 with two (2) one-year extensions if mutually agreeable.
2. Multi-Year Purchase Agreements
- a. Keshequa CSD SAA#30905 – Approved 36-month deferred payment plan purchase to replace and add network printer/copiers at \$32,897.20 which is based on current configuration.
 - b. Sodus CSD SAA #30924 – Approved 60-month deferred payment plan purchase to replace two network printer/copiers at \$14,409.28 which is based on current configuration.
 - c. Honeoye CSD SAA #30954 – Approved 60-month deferred payment plan purchase to purchase fifteen network printer/copiers at \$86,209.00 which is based on current configuration.
3. Declaration of Assets as Surplus – The BOCES non-computer assets that are no longer usable (list is enclosed in the board packet) were declared as surplus so they can be sold at the on-line auction.
- e. Resolution for Trade-In SAA#30898 – Adopted the following resolution:
Be it resolved to allow the trade-in of existing equipment, tag #216504 (purchased 4/2010 – original \$48,000), by EduTech for the purchase of network type equipment on SAA#30898 (\$49,672.65 with trade-in of \$7,202.00).
 - f. Resolution to Approve Business Ventures Lease Renewal – Charnell Properties – Adopted the following resolution:
Therefore, Be it Resolved, to approve the Business Ventures Lease Renewal for the term of one year beginning July 1, 2018.

The motion was carried by a vote of 8-yes; 0-no.

- g. Acceptance of Donations
A motion was made by Mr. Ellis and seconded by Ms. Gay to accept the following donations:
 - a. Newark Education Center
 - b. W-FL BOCES Personalized Learning Conference
 - c. WTCC Career Fair

The motion was carried by a vote of 8-yes; 0-no.

PERSONNEL

Ms. Meyn requested a copy of the updated organization chart.

A motion was made by Mr. Rose and seconded by Mr. Ellis to approve the following personnel items:

CERTIFIED

Resignations

Kelli Eckdahl, 1.00 FTE e-Learning Director effective 03/31/2018 to accept another position within this BOCES as 1.00 FTE Director of Educational Technology Services.

Rebecca Goodman, 1.00 FTE Instructional Assistant effective 2/26/2018 to accept another position within this BOCES as 1.00 FTE Coordinator SE-SIS (SETRC).

Cory King, 0.90 FTE Teacher Assistant effective 01/19/2018 for no reason given.

Craig Logan, 1.00 FTE Principal Technical & Career effective 06/30/2018 for retirement purposes.

Lara Newcombe, 1.00 FTE Psychologist effective 02/28/2018 for other employment.

Michele Sullivan, 1.00 FTE Assistant Director of K-12 Instruction effective 03/31/2018 to accept another position within this BOCES as 1.00 FTE Director of Shared Services.

Leave of Absence

Susan Wyand, Instructor Clinical-Health Dimensions (hourly) effective 02/12/2018 through 06/08/2018 to accept another position within this BOCES as 1.00 FTE Instructor Vocational/TCE (Health Professions).

Appointments

Three year probationary appointment of Darcy Meyer as 1.00 FTE Teacher of the Visually Impaired, in the tenure area Teacher of the Visually Impaired, effective 03/12/2018 through 03/11/2021 or sooner upon termination by the board. This is a change in probationary appointment from 4 years to 3 years due to prior tenure. The current assignment will be at the Regional Support Center. Ms. Meyer holds Permanent certification in Special Education and Pre K-6. Ms. Meyer's annual base salary for the 2017-2018 school year will be Step 012 (\$52,577.00) prorated.

Four year probationary appointment of Christine Bennett as 1.00 FTE Human Resources Manager, in the tenure area Human Resources Manager, effective 03/19/2018 through 03/18/2022 or sooner upon termination by the board. The current assignment will be at the BOCES as assigned (new 2/2018 Board). Ms. Bennett holds Permanent certification in English 7-12 and Internship certificate in School District Leader. Ms. Bennett's annual base salary for the 2017-2018 school year will be \$85,000.00 prorated.

Temporary appointment of Cheyenne Bort as 0.90 FTE Teaching Assistant effective 02/26/2018 through 06/30/2018, or sooner upon termination by the Board. The current assignment will be at the Red Jacket Education Center (new 2/2018 Board). Ms. Bort holds Level 1 certification in Teaching Assistant. Ms. Bort's annual salary for the 2017-2018 school year will be Off Step 9 (\$26,513.00) prorated.

Temporary appointment of Barbara Briggs as 1.00 FTE PN-Instructor effective 03/12/2018 through 06/30/2018, or sooner upon termination by the Board. The current assignment will be at the BOCES as assigned (new 2/2018 Board). Ms. Briggs is eligible for Adult Ed certification and holds a Registered Professional Nurse License. Ms. Briggs's annual salary for the 2017-2018 school year will be \$72,100.00 prorated.

Temporary appointment of Kevin Johnston as 1.00 FTE School Counselor effective 02/05/2018 through 06/23/2018, or sooner upon termination by the Board. The current assignment will be at the Wayne Special Education Center to temporarily fill a vacant position. Mr. Johnston holds Provisional certification in School Counselor. Mr. Johnston's annual salary for the 2017-2018 school year will be \$44,689.00 prorated.

Temporary appointment of Mildred Traas as 0.50 FTE Teacher Assistant effective 01/29/2018 through 06/30/2018, or sooner upon termination by the Board. The current assignment will be at the Wayne Technical & Career Center to temporarily fill a vacant position. Ms. Traas is eligible for Level 1 certification in Teaching Assistant. Ms. Traas's annual salary for the 2017-2018 school year will be Step 4 (\$24,587.00) prorated.

Temporary appointment of Susan Wyand as 1.00 FTE Instructor Vocational/TCE (Health Professions) effective 02/12/2018 through 06/08/2018, or sooner upon termination by the Board. The current assignment will be at the Finger Lakes Technical & Career Center replacing Sarah Vollmer (leave). Ms. Wyand holds a Registered Professional Nurse License. Ms. Wyand's annual salary for the 2017-2018 school year will be Off Step 016 (\$49,618.00) prorated.

Temporary Online appointment of Allison Thomashefski as Online Course Instructor, Project Accelerate, effective 02/20/2018 through 06/30/2018, or sooner upon termination by the Board. Ms. Thomashefski's Compensation: \$215.00 per student completion of a 20-24 week online course. If the student drops the course prior to completion, the teacher will be compensated at a daily rate of \$1.27. Teachers will be compensated in the month following the course completion or withdrawal. Additional Expenses: Internet Education Instructors will be paid an annual stipend of \$350.00 per teacher for online classroom set up and training as needed during the year. This stipend is to be paid in the month following the teacher's first online student enrollment for the school year, which starts on July 1st.

Hourly appointment of Julie Braniecki as Clinical Support Personnel effective 02/12/2018 through 06/30/2018 or sooner upon termination by the Board. Ms. Braniecki holds Permanent certification in School Psychologist. The current assignment is at BOCES as assigned (new 11/2017 Board). The current hourly rate is \$36.00 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Renada Clayborne as Instructor Clinical PN Program effective 02/26/2018 through 06/30/2018 or sooner upon termination by the Board. Ms. Clayborne is eligible for Adult Ed certification and holds a Registered Professional Nurse License. The current assignment is at BOCES as assigned. The current hourly rate is \$34.00 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Carrie Martineau as Instructor Clinical PN Program effective 02/15/2018 through 06/30/2018 or sooner upon termination by the Board. Ms. Martineau is eligible for Adult Ed certification and holds a Registered Professional Nurse License. The current assignment is at BOCES as assigned to fill in as needed. The current hourly rate is \$32.25 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Heather Paler as Clinical Support Personnel effective 02/06/2018 through 06/30/2018 or sooner upon termination by the Board. Ms. Paler holds Permanent certification in School Psychologist. The current assignment is at BOCES as assigned (new 11/2017 Board). The current hourly rate is \$36.00 per hour. Time sheet to be submitted accordingly.

Hourly appointment of Christine Stephens as Speech Therapist effective 03/19/2018 through 05/29/2018 or sooner upon termination by the Board. Ms. Stephens holds Permanent certification in Speech and Hearing Handicapped and holds a Speech-Language Pathologist License. The current assignment is at Midlakes Special Education Center replacing Rachel Peck (leave). The current hourly rate is \$55.92 per hour. Time sheet to be submitted accordingly.

Summer School employment of Julia Reesor as Summer Substitute Teacher at the Marion Central School District from 07/01/2017 through 08/31/2017. Hourly compensation will be \$28.00 for the 2017-2018 school year.

Tenure appointment of Thomas Atkinson, effective 05/01/2018, in the tenure area Trade Subjects-Auto Mechanics. Currently, Mr. Atkinson is 1.00 FTE Instructor Vocational/TCE (Auto Mechanics) at the Wayne Technical & Career Center.

Additions/Deletions

- + 1.00 FTE Professional Development Registrar, RSC
- + 1.00 FTE Speech Therapist, BOCES as assigned
- + 1.00 FTE Staff Development Administrator, RSC
- + 0.90 FTE Teaching Assistant, MEC

NON-CERTIFIED

Resignations

Melissa Bowman, 1.00 FTE Secretary I effective 02/12/2018 to accept another position within BOCES (1.00 FTE Administrative Aide).

Lela Davis, 0.75 FTE School Aide effective 02/09/2018 for other employment.

James Peterson, 0.75 FTE School Aide effective 03/02/2018 for other employment.

Rosemarie Purdy, 0.75 FTE School Aide effective 02/09/2018.

Mary Schmidt, 1.00 FTE Buyer effective 02/23/2018.

Erin Whipple, 0.75 FTE School Aide effective 02/26/2018.

Termination

McKayla Minier, 0.75 FTE School Aide effective 2/20/2018.

Change in Position

Lisa Albrecht, from 1.00 FTE Sr. Account Clerk Typist to 0.80 FTE Sr. Account Clerk Typist effective 1/31/2018.

Stephanie Storms, from 0.60 FTE Physical Therapist to 0.80 FTE Physical Therapist effective 2/26/2018 through 6/22/2018 due to district request.

Leave of Absence

Lisa Albrecht, 0.80 FTE Sr. Account Clerk Typist effective 06/01/2017 through 01/30/2018. This is a change in end date from 5/31/2018 to 1/30/2018 (early return).

Appointments

Permanent appointment of Angel Lobdell, 0.75 FTE School Aide effective 02/26/2018. The current assignment is at the Finger Lakes Secondary School. Ms. Lobdell's annual salary for the 2017-2018 school year will be Step 6 (\$13,437.00). This is a change in civil service status from probationary to permanent.

Permanent appointment of Jeffery Miller, 1.00 FTE Occupational Therapist effective 03/06/2018. The current assignment is at the Midlakes Special Education Center. Mr. Miller's annual salary for the 2017-2018 school year will be Step 3 (\$48,260.00). This is a change in civil service status from probationary to permanent.

Probationary appointment of James Attwell as 0.75 FTE School Aide effective 02/28/2018. The current assignment is at the Newark Special Education Center (new 1/2018 Board). Mr. Attwell's annual salary for the 2017-2018 school year will be Step 3 (\$12,806.25), prorated.

Probationary appointment of Melissa Bowman as 1.00 FTE Administrative Aide effective 02/13/2018. The current assignment is at the Regional Support Center (New 1/2018 Board). Ms. Bowman's annual salary for the 2017-2018 school year will be \$43,731.00, prorated.

Probationary appointment of Elizabeth Dapolito as 0.75 FTE School Aide effective 02/05/2018. The current assignment is at the Red Jacket Education Center replacing A. Uterhardt (resigned). Ms. Dapolito's annual salary for the 2017-2018 school year will be Step 3 (\$12,806.25), prorated.

Probationary appointment of Katie Jones as 0.75 FTE School Aide effective 02/12/2018. The current assignment is at the Finger Lakes Secondary School (new 1/2018 Board). Ms. Jones's annual salary for the 2017-2018 school year will be Step 6 (\$13,437.00), prorated.

Probationary appointment of Norma Lewis as 1.00 FTE Fiscal Manager effective 03/12/2018. The current assignment is at the Regional Support Center replacing D. Wollschleger (resigned). Ms. Lewis's annual salary for the 2017-2018 school year will be \$62,000.00, prorated.

Probationary appointment of Travis Mallaber as 0.75 FTE School Aide effective 02/26/2018. The current assignment is at the Midlakes Special Education Center replacing J. Stocker (transfer of students). Mr. Mallaber's annual salary for the 2017-2018 school year will be Step 7 (\$13,630.50), prorated.

Probationary appointment of Jeffrey Marinelli as 0.75 FTE School Aide effective 02/26/2018. The current assignment is at the Red Jacket Education Center replacing R. Duke (resigned). Mr. Marinelli's annual salary for the 2017-2018 school year will be Step 6 (\$13,437.00), prorated.

Probationary appointment of Louise Stout as 0.75 FTE School Aide effective 02/26/2018. The current assignment is at the Midlakes Special Education Center replacing J. Rank (transfer of students). Ms. Stout's annual salary for the 2017-2018 school year will be Step 12 (\$14,822.25), prorated.

Probationary appointment of Giselle Torres-Alvarado as 0.75 FTE School Aide effective 02/07/2018. The current assignment is at the Midlakes Special Education Center (new 11/2017 Board). Ms. Torres-Alvarado's annual salary for the 2017-2018 school year will be Step 5 (\$13,244.25), prorated.

Addition / Deletion of Positions

- + 1.50 FTE School Aide, RJEC
- + 1.00 FTE Imaging Center Assistant, RSC
- + 0.75 FTE School Aide, FLSS
- + 1.00 FTE Buyer, RSC
- + 0.75 FTE School Aide, NEC
- + 2.00 FTE Information Technology Network Technician
- + 2.00 FTE Computer Services Assistant
- + 4.00 FTE Student Aide

Non-Bargaining Groups Salary – Adopted the following resolution:

The Board of Education authorizes the following salary increase for non-bargaining employee groups, as indicated:

1. Certified, Non-Bargaining Unit Employees (Coordinators)
 - Salary 2.75% increase for 2018-2019, effective July 1, 2018.
2. Non-Certified, Non-Bargaining Unit Employees (Confidential and Miscellaneous)
 - Salary 2.75% increase for 2018-2019, effective July 1, 2018.
3. Non-Bargaining Administrators (Administrators not Covered by Administrator Association)
 - Salary 2.75% increase for 2018-2019, effective July 1, 2018.

Individual Contracts – Adopted the following resolution:

The Board of Education authorizes Daniel White, Interim District Superintendent, to enter into a benefits contract between the Board of the Wayne-Finger Lakes Board of Cooperative Educational Services and the following individuals effective April 1, 2018 through June 30, 2019:

- Kelli Eckdahl, Director of Educational Technology Services
- Michele Sullivan, Director of Shared Services
- Jessica Sheridan, Director of Staff Development

And the following individuals effective July 1, 2018 through June 30, 2019:

- Keith Henry, Assistant Superintendent for Administration
- Marla Iverson, Assistant Superintendent for School Improvement
- Quinn Smith, Director of Human Resources
- Erin Fairben, Director for K-12 Instruction
- Abigail Buddington, Assistant Director of Human Resources

Resolution to Amend Position Titles – Adopted the following resolution:

Whereas the Wayne-Finger Lakes Board of Cooperative Educational Services, has determined that for reasons of modernization and to accurately reflect the current position, it is necessary to amend certain titles,

Whereas the New York State Education Department only issues certifications called Teaching Assistant, and

Whereas the use of the term Vocational Education is antiquated and is no longer widely used,

Now, therefore be it resolved as follows:

Section 1. The following position title shall be amended as follows: Current Teacher Assistant titles be amended to Teaching Assistant. The amendment will take effect on April 1, 2018, or sooner.

Section 2. The following position titles shall be amended as follows:

Current Vocational Instructor title be amended to Career and Technical Education (CTE) Instructor for each category of certification. The amendment will take effect on April 1, 2018, or sooner.

The motion was carried by a vote of 8-yes; 0-no.

POLICIES – FIRST READING

Mr. Rose had a question about P4520 Owned or Leased Vehicles Policy; Ms. Durfee will send out an e-mail regarding the regulations.

The following policies were accepted as a first reading:

- a. P4433 Supplies and Equipment Purchased for Itinerant Staff Members
- b. P4439 Financial Accountability: Allegations of Fraud
- c. P4440 Accountability for BOCES Funds
- d. P4442 Sales and Service Rates
- e. P4471 Purchasing of Supplies and Materials for Educational Programs
- f. P4480 Use of Federal Funds for Political Expenditures
- g. P4510 Facilities Planning
- h. P4513 Purchase or Lease of BOCES Property/Facilities
- i. P4514 Change of Use and/or Closing of Facilities
- j. P4520 Owned or Leased Vehicles Policy
- k. P4521 Mileage
- l. P4530 Safety/Security
- m. P4531 Hazard Communication Standard
- n. P5301 Summary of Non-Bargaining Unit Administrator Benefits

ADOPTION OF THE 2018-2019 W-FL BOCES CALENDAR

A motion was made by Ms. Morgan and seconded by Ms. Meyn to adopt the 2018-2019 W-FL BOCES Calendar (enclosed in the board packet).

The motion was carried by a vote of 8-yes; 0-no.

OTHER BUSINESS

A motion was made by Ms. Durfee and seconded by Mr. Ellis to approve the Annual Meeting Agenda for April 12, 2018 (enclosed in the board packet).

The motion was carried by a vote of 8-yes; 0-no.

A motion was made by Ms. Morgan and seconded by Ms. Gay to approve the FLTCC Future Farmers of America (FFA) Chapter.

The motion was carried by a vote of 8-yes; 0-no.

PUBLIC COMMENT

Jeanne Durfee announced that she will not be asking for a nomination for BOCES Board Member. Tim DeLucia announced he is hoping to join the BOCES Board.

EXECUTIVE SESSION

A motion was made by Mr. Rose and seconded by Ms. Gay to move back into Executive Session for personnel matters. No further action will be taken; therefore, the Regular Board meeting is adjourned.

Time: 9:02 p.m.

The motion was carried by a vote of 8-yes; 0-no

Board Members Present: Jeanne Durfee; Michael Ellis; Lynn Gay; Terrie Meyn; Anne Morgan; Philip Rose; O.J. Sahler

Time out of Executive Session: 9:30 p.m.

Respectfully submitted,

Cynthia Murray
Board Clerk